INDAG®

INDAG RUBBER LIMITED

CIN : L74899DL1978PLC009038
Khemka House, 11 Community Centre , Saket, New Delhi-110017, Ph. : 011-26963172-73, Fax : 011-26856350
E-mail : info@indagrubber.com, Website : www.indagrubber.com

POSTAL BALLOT FORM

Sl. No.	Particulars	Details	Serial No
1.	Name & Address of the Sole/ First named Member as registered with the Company	:	
2.	Name(s) of the joint Member(s), if any, registered with the Company	:	
3.	Registered Folio No./ DPID No.* & Client ID No.* (*Applicable to investors holding shares in dematerialized form)	:	
4.	Number of shares held	:	

5. I/ We hereby exercise my/ our vote in respect of the Special Resolution(s) to be passed through Postal Ballot for the business stated in the Postal Ballot Notice of the Company dated Monday, March 25, 2019 by conveying my/ our assent or dissent to the said Resolution, by placing the tick (√) mark at the appropriate box below:

Item No.	Description of Special Resolutions	No. of Shares	I / We assent to the Resolution (For)	I / We dissent to the Resolution (Against)
1.	Reappointment of Mr.P.R.Khanna (DIN-00048800) as an Independent Director for a second consecutive term of 5 years.			
2.	Reappointment of Mr.R.Parameswar (DIN-01879913) as an Independent Director for a second consecutive term of 2 years.			
3.	Reappointment of Ms.BinduSaxena (DIN-00167802) as an Independent Director for a second consecutive term of 5 years.			

Place :

Date :

_____
(Signature of the Member)

The Company is pleased to offer all its Members, e-voting facility as an alternative mode for casting their votes electronically, instead of sending the postal ballot forms to the Scrutinizer

ELECTRONIC VOTING PARTICULARS

EVEN (E Voting Event Number)	USER ID	PAN/PASSWORD

Note : Please read the instructions carefully.

INSTRUCTIONS FOR POSTAL BALLOT

1. A Member desiring to exercise his vote by Postal Ballot may complete this postal ballot form (no other form or photocopy thereof is permitted to be used for the purpose) and send it to the Scrutinizer in the attached self-addressed envelope. Postage will be borne and paid by the Company. However, envelope containing Postal Ballot, if deposited in person or sent through courier/ post at the expense of the Member will also be accepted.

2. This postal ballot form should be completed and signed by the shareholder. In case of joint shareholding, this form should be completed and signed by the first named shareholder and in his/her absence, by the next named shareholder. However, where the form is sent separately by the first named shareholder and joint holder(s) the vote of the first named shareholder will be valid. Unsigned postal ballot forms will be rejected. Members are requested to fill the Postal Ballot Form in indelible ink (avoid filling it by using pencil, etc.)

3. In case of equity shares held by companies, trusts, societies etc., the duly completed postal ballot form should be accompanied by a certified true copy of the board resolution/authority.

4. The votes shall be cast either in favour or against the Resolution(s) by putting the tick mark (√) in the column provided for assent or dissent. Incomplete, unsigned, incorrectly filled or bearing more than one (√) Postal Ballot forms will be subject to rejection by the Scrutinizer.

5. Duly completed envelops addressed to the scrutinizer should reach Indag Rubber Limited, 11, Community Centre, Saket, New Delhi-110017 on or before Friday, April 26, 2019. Postal Ballot form received after this date will be strictly treated as if the reply from the members from the members has not been received.

6. The Scrutinizer's decision on the validity of the Postal Ballot Form shall be final.

7. The vote of a Member will be considered invalid on any of the following grounds:

   a) if the Member's signature does not tally, or if the Postal Ballot Form is not signed as per the process mentioned above.

   b) if the ballot paper is received torn or defaced or mutilated to an extent that is difficult for the Scrutinizer to identify either the identity of the Members or the number of votes as to whether the votes are in favour or against or inability of the signature to be verified or on or more of the above grounds.

   c) Members(s) shall opt for one mode of voting. If a member has opted for e-voting then he should not vote by physical ballot and vice-versa. However, if the Members cast their vote by physical ballot as well as through e-voting, then the voting through electronic mode shall prevail.

P.T.O.

INSTRUCTIONS FOR E-VOTING

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1 : Log-in to NSDL e-Voting system at https://www.evoting.nsdl.com/

Step 2 : Cast your vote electronically on NSDL e-Voting system.

Details on Step 1 is mentioned below:

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL : https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile

2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.

3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ *with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.*

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is :
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12****** then your user ID is IN300***12******.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12************** then your user ID is 12**************
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company. For example if folio number is 001*** and EVEN is 101456 then user I is 101456001***

5. Your password details are given below:

    a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.

    b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need enter the 'initial password' and the system will force you to change your password.

    c) How to retrieve your 'initial password'?

    (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

    (ii) If your email ID is not registered, your 'initial password' is communicated to you on your postal address.

6. If you are unable to retrieve or have not received the " Initial password" or have forgotten your password:

    a) Click on "Forgot User Details/Passpord?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.

    b) "Physical User Reset Password?" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.

    c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address.

7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.

8. Now, you will have to click on "Login" button.

9. After you click on the "Login" button, Home page of e-Voting will open.

Details on Step 2 is given below:

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.

2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.

3. Select "EVEN" of company for which you wish to cast your vote.

4. Now you are ready for e-Voting as the Voting page opens.

5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.

6. Upon confirmation, the message "Vote cast successfully" will be displayed.

7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for Members

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to scrutinizer@indagrubber.com with a copy marked to evoting@nsdl.co.in.

2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in.